K-15016/157/2015-SC-I (Vol. II)
Government of India
Ministry of Urban Development

Nirman Bhawan, New Delhi
Dated: October 5, 2016

OFFICE MEMORANDUM

Subject: Key activities for participating cities in Round 3 of the Smart City Challenge.

The undersigned is directed to refer to this Ministry's OM of even number dated 3rd October 2016 (copy enclosed) conveying the list of winner cities of Round 2 of Smart City Challenge and to say that the Round 3 of the Challenge process will start with 1st January 2017 and cities have to submit their upgraded Smart City Proposals (SCPs) to this Ministry by 31st March 2017 in the similar manner as done in Round 1, Fast track round and Round 2.

2. As earlier conveyed for participating cities in Round 2 vide OM of even number dated 30th March 2016, to systematically revise/upgrade the SCP in a time-bound manner, attached is the list of key activities together with the timelines to start and complete the activities. The most competitive proposal will be the result of systematic and timely completion of activities as set out in the attachment. The States/UTs may add any number of additional activities/sub-activities and not limit themselves to the attached list only.

3. Further, Citizen engagement is a key element of the preparation of the Smart City Proposal. Detailed instructions were issued during Round 1. These may be followed and in case MyGov is used, you may contact: Shri Gaurav Dwivedi, CEO, MyGov. Email:- gauravdwivedi@gov.in, Phone No. 011-24364706.

4. All States/UTs are, therefore, requested to complete the activities within the timelines for revision of SCP.

Encl.: As above.

(Sanjay Sharma)
Under Secretary to the Government of India
Tel. – 23062908

To,

Principal Secretaries (UD)/State Mission Directors

Copy to: Municipal Commissioners of Potential Smart Cities.

Key Activities for Shortlisted Smart Cities in Round 3

Sl. No.	Key Activities	State date	Finish date	Duration (in Days)
1.	Finalize consulting Firm/Handholding Agency & Mentoring Institutions		5th January 2017	
2.	Discussion with mentoring institution (s) and external agencies (if any)	6th January 2017	10th January 2017	5
3.	Review Round 2 Smart City Proposal (SCP) & Gap Identification	11th January 2017	15th January 2017	5
4.	Citizen Engagement using MyGov/own-websites to discuss changes if any on the earlier SCP report	16th January 2017	25th January 2017	10
5.	Evolve Vision, Goal and Strategy	26th January 2017	30th January 2017	5
6.	Develop Smart City Proposal including finalization of Area-based development and Pan-City Solutions	31st January 2017	19th February 2017	20
7.	Discuss Area-based Plan and Pan-city solutions with financing and implementation plans with Citizen Engagement	20th February 2017	28th February 2017	9
8.	Finalize Draft Smart City Plan including implementation Modules (IM)	1st March 2017	9th March 2017	10
9.	Mock Scoring by mentoring institutions as per the scoring parameters	10th March 2017	14th March 2017	5
10.	Upload Online Draft Smart City Proposal for Citizen's view	15th March 2017	19th March 2017	5
11.	Approval of SHPSC and forwarding Smart City Proposal to MoUD (timeline 31st March 2016)	20th March 2017	25th March 2017	6